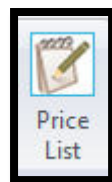
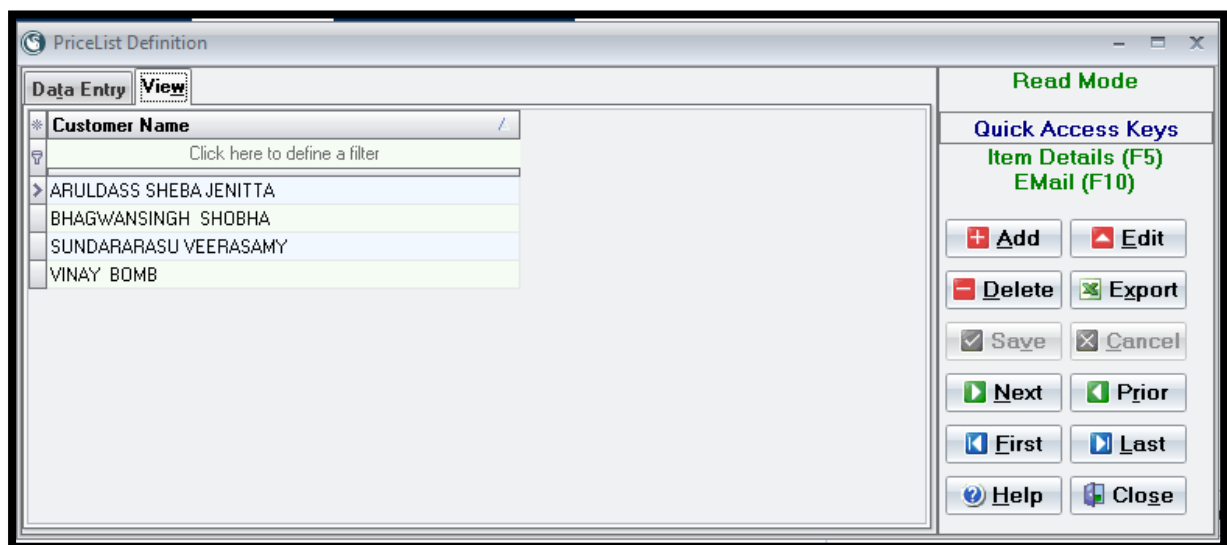


Price List Definition

Price List Definition enables user to create defined price list for different items for a certain account (customer/supplier) with an effective data, as price of items keeps on changing from time to time.



On clicking the option, a popup will be displayed to user as shown below:



List of added accounts (customers/suppliers) will be displayed on the screen under the view tab.

Shortcuts for any detail is displayed under the quick access keys section in the top right corner of the screen, user can press the shortcut key to open the screen or can simply double click on the label.



User can perform below activities on the price list of different items.

Add (Alt + A)

User needs to click on Add (Alt + A) button to add price of a certain item for different customer/supplier. On clicking Add button, a popup will be displayed to user as shown below and it will get into Add Mode from Read Mode.

Item Name	Effective Date	Rate
ITEM 2	24-06-2021	150

User needs to add the customer/supplier name, item name, effective date and rate for the same. Then click on Save (Alt + V) button to save the rate for the item or can cancel the added rate by clicking on Cancel (Alt +C) button.

Note: Field marked with * are mandatory fields.

Edit (Alt + E)

User needs to click on Edit (Alt + E) button to edit existing price for a certain item and customer/supplier. In which user can change the “rate”, “customer/supplier”, “Effective date” and “item”.



Delete (Alt + D)

User needs to click on Delete (Alt + D) button to delete the existing item Rate.

On clicking the “Yes” button, the selected item rate will be deleted form the list and by clicking “No” it will get back to the previous tab.

Next (Alt + N)

On clicking the Next (Alt + N) button, user will be redirected to the next record in the list.

Prior (Alt + R)

On clicking the Prior (Alt + R) button, user will be redirected to the previous record in the list.

First (Alt + F)

On clicking the First (Alt + F) button, user will be redirected to the first record in the list.

Last (Alt + L)

On clicking the Last (Alt + L) button, user will be redirected to the last record in the list.

Close (Alt + S)

On clicking the Close (Alt + S) button, price list definition tab will be closed.

Help (Alt + H)

On clicking the Help (Alt + H) button, user will be redirected to help manual of Price list definition Tab.