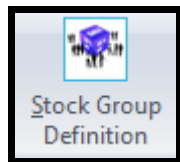
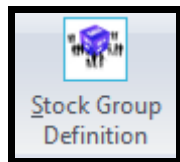
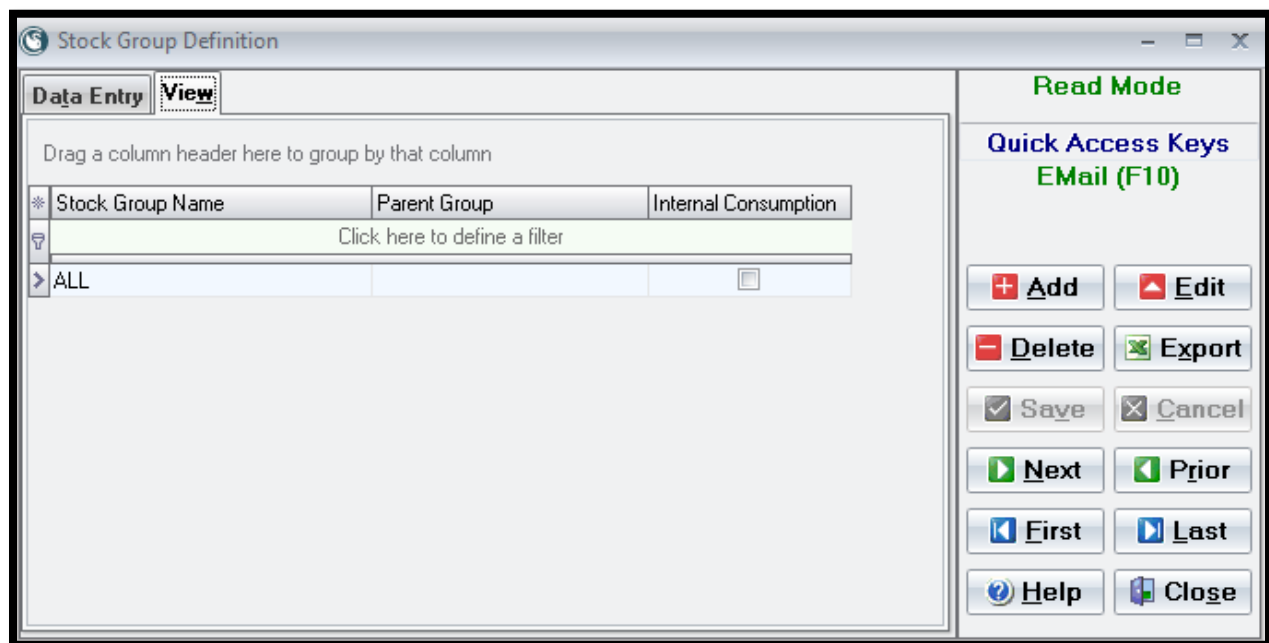


Stock Group Definition (Alt + S)

Stock Group Definition Module enables user to create stock groups in the application for itemizing/grouping the items.



On clicking the  option, a popup will be displayed to user as shown below:



The screenshot shows the 'Stock Group Definition' window. It has a 'Data Entry' tab and a 'View' tab. The main area contains a table with columns: 'Stock Group Name', 'Parent Group', and 'Internal Consumption'. Below the table is a filter section with a dropdown menu set to 'ALL'. On the right side, there is a 'Read Mode' section with 'Quick Access Keys' and a list of buttons: Add, Edit, Delete, Export, Save, Cancel, Next, Prior, First, Last, Help, and Close.

Stock Group Name	Parent Group	Internal Consumption
Click here to define a filter		
> ALL		<input type="checkbox"/>

NOTE: -

- 1) The stock group definition will vary from Company to Company.
- 2) That means the stock group defined under one Company won't be displayed in the other Company.



3) Also, the stock group defined will remain same for all the branches falling under one single Company.

List of added stock groups will be displayed on the screen under the view tab.

Shortcuts for any detail is displayed under the quick access keys section in the top right corner of the screen, user can press the shortcut key to open the screen or can simply double click on the label.

User can perform below activities on the list of Stock Groups

Add (Alt + A)

User needs to click on Add (Alt + A) button to add new stock group.

User needs to check internal consumption checkbox if the items for the created stock group is for internal consumption and it is not to be shown as stock.

User needs to add the required stock group details and click on Save (Alt + V) button to save the stock group or can cancel the added stock group by clicking on Cancel (Alt +C) button.

Note: Field marked with * are mandatory fields.

Edit (Alt + E)

User needs to click on Edit (Alt + E) button to edit existing stock group.

User needs to update the stock group details and click on Save (Alt + V) button to save the stock group or can cancel the edited stock group details by clicking on Cancel (Alt +C) button.

Note: User will not be able to edit default account groups added in the group definition.



Delete (Alt + D)

User needs to click on Delete (Alt + D) button to delete the existing account group.

On clicking the Yes button, the selected account will be deleted from the list of accounts and on Clicking No button the user will be taken to previous tab

Note: User will not be able to edit default account groups added in the group definition.

Export (Alt + P)

User needs to click on Export (Alt + P) button to export the list of added users. On clicking Export button, user will be asked for the path to export the spreadsheet of stock group list. User needs to specify the path and click on save button to export the list successfully

Next (Alt + N)

On clicking the Next (Alt + N) button, user will be redirected to the next record in the list.

Prior (Alt + R)

On clicking the Prior (Alt + R) button, user will be redirected to the previous record in the list.

First (Alt + F)

On clicking the First (Alt + F) button, user will be redirected to the first record in the list.

Last (Alt + L)

On clicking the Last (Alt + L) button, user will be redirected to the last record in the list.



[Close \(Alt + S\)](#)

On clicking the Close (Alt + S) button, Stock Group definition tab will get closed.

[Help \(Alt + H\)](#)

On clicking the Help (Alt + H) button, user will be redirected to help manual of Stock Group Definition Tab.