




Credit Reversal (180 days) Report(Y10)

This report shows the detailed record of all the Credits for which payment has not been made to supplier beyond 180 days and reversal of same is to be done. (Rule-37)

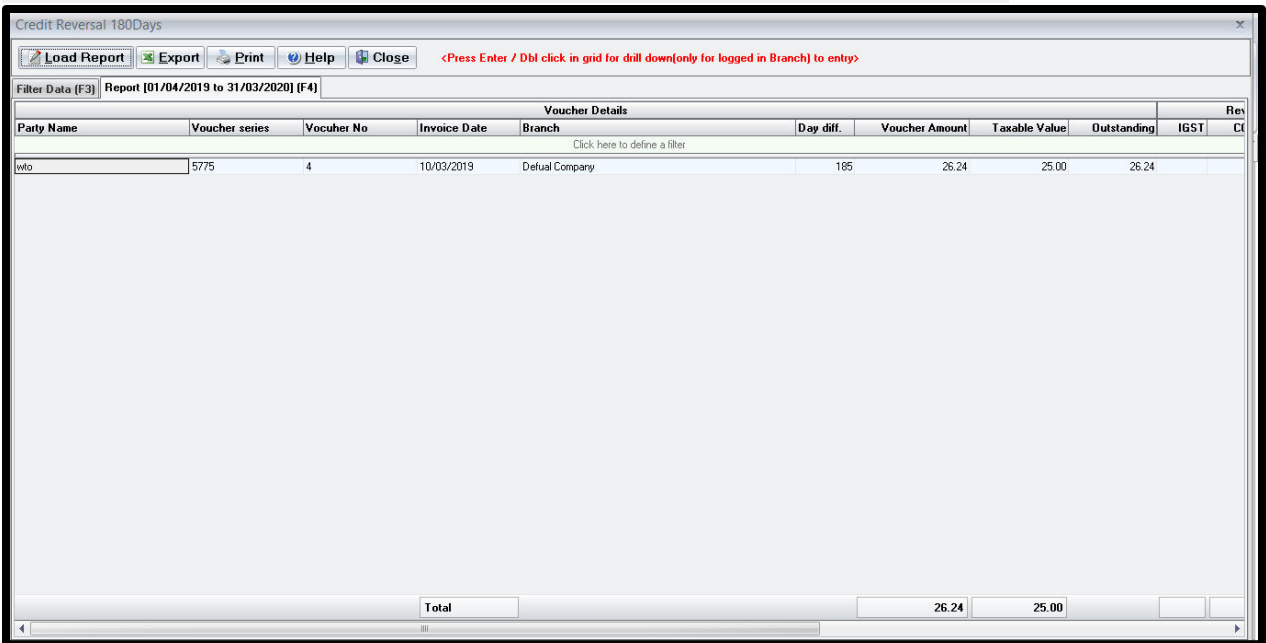
On clicking the  Credit Reversal (180 Days) or on pressing the shortcut (Y10) option, “Credit Reversal Report” window will appear as below:

Now, we can retrieve/fetch the data as per our requirement and as per the specific condition by using the left task bar which states the date range.

We can use below mentioned shortcuts for further extractions and functions.

Load Report (Alt + L)

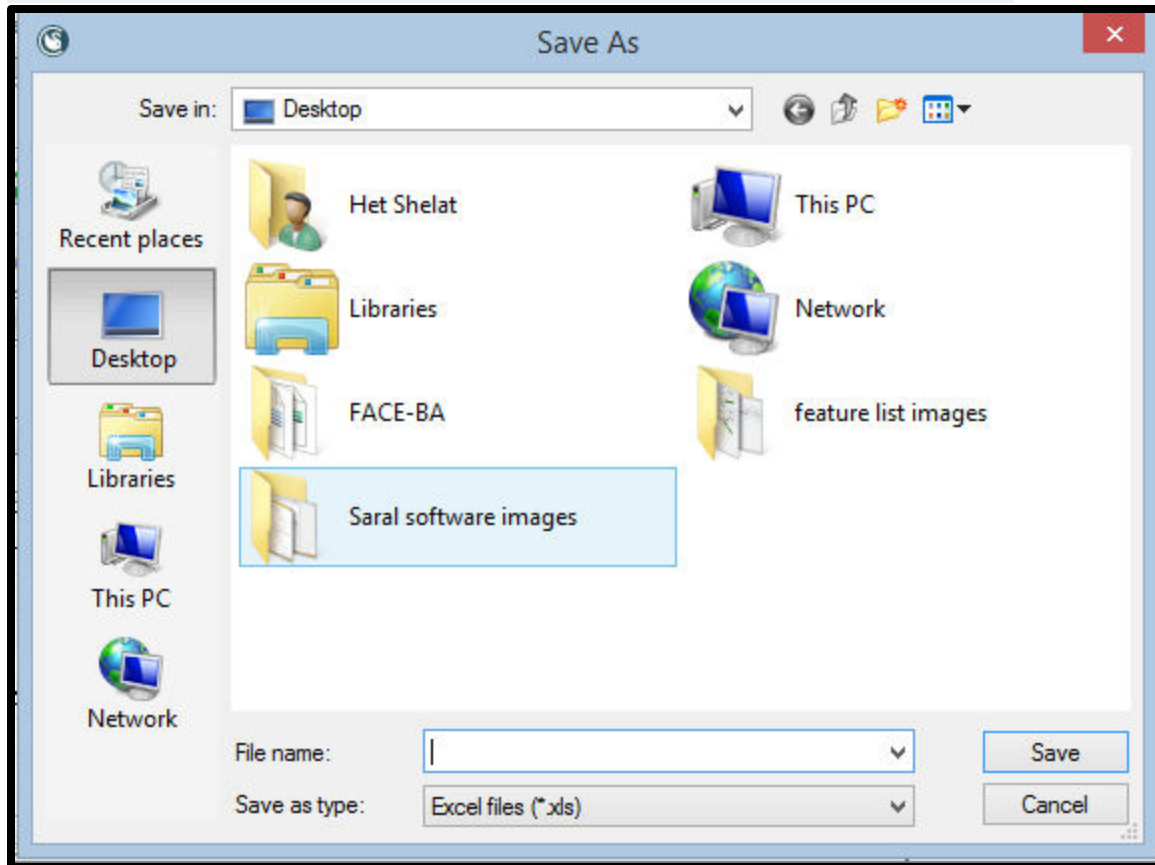
User needs to click on Load Report (Alt + L) button to load the report after the filter action. The loaded Report will look as below:



To go to the voucher, user needs to double click on the record line visible in the report. User will be redirected to that Credit Reversal voucher.

User needs to click on Export (Alt + E) button to export the report. On clicking Export button, user will be asked for the path to export the report as shown below:

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User needs to specify the path and click on save button to export the list successfully. Export can be done in .xls and .csv file.

[Print \(Alt + P\)](#)

On clicking the Print (Alt + P) button, print preview window will appear.

[Help \(Alt + H\)](#)

On clicking the Help (Alt + H) button, user will be redirected to help manual of Credit Reversal Report Tab.

[Close \(Alt + S\)](#)

On clicking the Close (Alt + S) button, Credit Reversal Report will get closed.