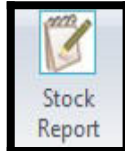




Stock Report (Alt + K)

Stock Report Module enables user to generate stock report in the application.

On clicking the option or on pressing the shortcut (Alt + K), a popup will



be displayed to user as shown below:

User can retrieve/fetch the data as per their requirement and as per the specific condition by using the date range, branch, maker-checker status, godown, item, type (Stock summary, Closing detail, Negative Stock) and other field options.

User can use below mentioned shortcuts for further extractions and functions.

Load Report (Alt + L)

User needs to click on Load Report (Alt + L) button to load the report after selecting the filter action.

Now after the load report button is selected a new toggle will open as below:



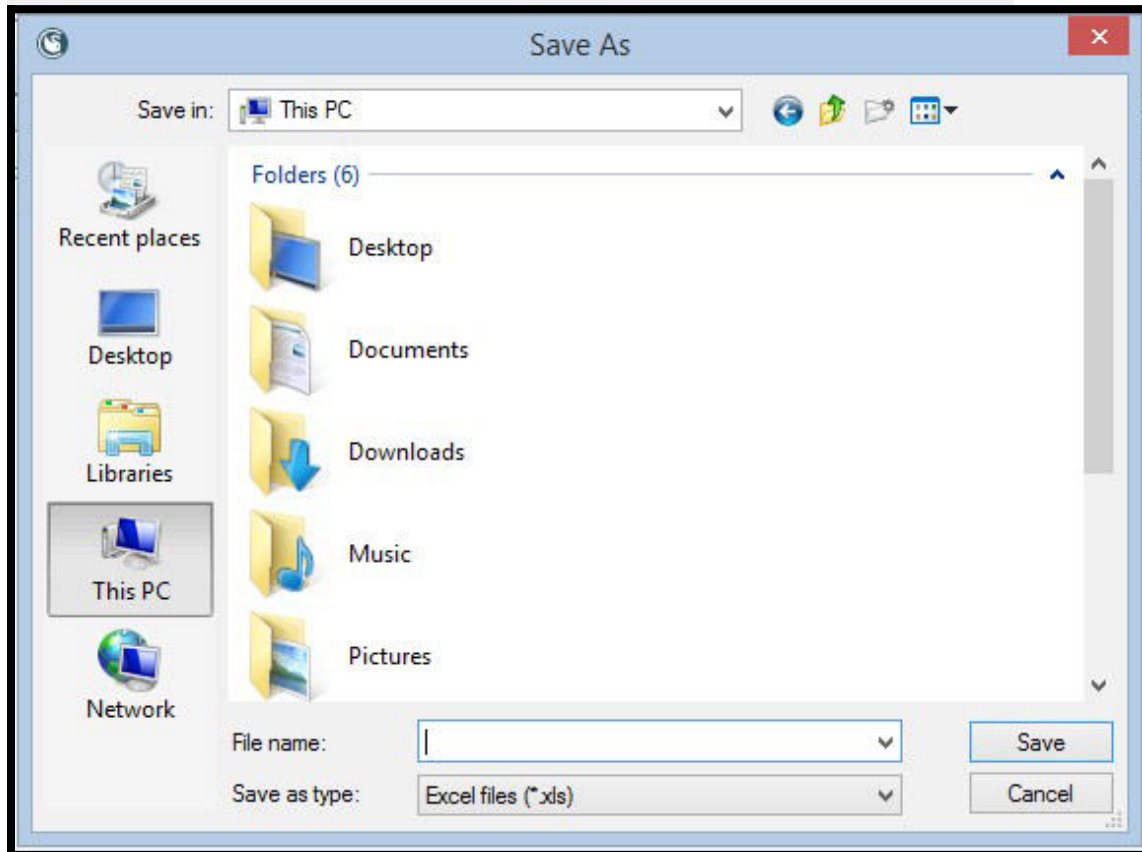
<div> <div>Load Report</div> <div>Export</div> <div>Print</div> <div>Help</div> <div>Close</div> </div> <div><Press Enter / Dbl click in grid for drill down to entry></div>													
Filter Data (F3) Report (As On 31/03/2020) (F4)													
In									Balance				
Item	Godown	Date	Vou. No	Qty	Ret. Qty	Out Qty	Rate	Amount	Qty	Amt	Date	Vou. No	Qty
abc	Surya	17/01/2018	Jan/4/2018	5.00			16.00	80.00	5.00	80.00			
baking powder	HG543					24.00			-24.00		17/01/2018	JOB/2/OUT	24.00
baking powder	Ashoks Godown					3.00			-3.00		23/07/2019	101	3.00
baking powder	shahrukh					3.00			-3.00		23/07/2019	301	3.00
baking powder	shahrukh	17/01/2018	JOB/1/OTH	24.00		24.00	7.00	168.00			17/01/2018	JOB/2/IN	24.00
baking powder	peter	23/07/2019	101	3.00		3.00	1.00	3.00			23/07/2019	201	3.00
baking powder	shahrukh	17/01/2018	JOB/2/OUT	24.00		24.00	7.00	168.00			17/01/2018	JOB/1/OTH	24.00
baking powder	shahrukh	23/07/2019	201	3.00			1.00	3.00	3.00	3.00			
bike	HG543	17/01/2018	987	7.00			65,478.00	458,346.00	7.00	458,346.00			
bike	ygjfyf	17/01/2018	Jan/2/2018	1.00			1,000.00	1,000.00	1.00	1,000.00			
bike	Surya	17/01/2018	Jan/7/2018	15.00		7.00	789,654.00	11,844,810.00	8.00	6,317,232.00	17/01/2018	987	7.00
bike	ygjfyf	13/06/2019	Jun/4/2019	10.00			789,654.00	7,896,540.00	10.00	7,896,540.00			
books	HG543					1.00			-1.00		17/01/2018	S/1/J	1.00
books	Surya					130.00			-130.00		17/01/2018	884588	104.00
											26/07/2019	55	26.00
books	Ashoks Godown	17/01/2018	884588	104.00			888.00	92,352.00	104.00	92,352.00			
books	ygjfyf	13/06/2019	Jun/1/2019	50.00			453,453.58	22,672,678.78	50.00	22,672,678.78			
books	ygjfyf	13/06/2019	Jun/2/2019	10.00			453,453.58	4,534,535.76	10.00	4,534,535.76			
books	ygjfyf	13/06/2019	Jun/3/2019	50.00			453,453.58	22,672,678.78	50.00	22,672,678.78			
books	ygjfyf	26/07/2019	55	26.00			36.00	936.00	26.00	936.00			
cake	HG543	17/01/2018	JOB/2/IN	8.00			1,014.00	8,112.00	8.00	8,112.00			
cake	peter	23/07/2019	301	1.00			39.00	39.00	1.00	39.00			
cake	HG543	18/01/2018	JOB/1/IN	1.00			605.00	605.00	1.00	605.00			
Egg	Surya					24.00			-24.00		17/01/2018	JOB/2/OUT	24.00
Egg	Ashoks Godown					3.00			-3.00		23/07/2019	101	3.00
Egg	shahrukh					3.00			-3.00		23/07/2019	301	3.00
Egg	shahrukh	17/01/2018	JOB/1/OTH	24.00		24.00	89.00	2,136.00			17/01/2018	JOB/2/IN	24.00
Egg	peter	23/07/2019	101	3.00		3.00	1.00	3.00			23/07/2019	201	3.00
Egg	shahrukh	17/01/2018	JOB/1/OTH	24.00		24.00	89.00	2,136.00			17/01/2018	JOB/2/IN	24.00
Total				1,107.00	0.00	677.00		76,011,665.33	430.00	65,943,219.33			677.00

Drill down entry.

To go to the voucher, user needs to double click on the record line. User will be redirected to the transaction level.

Export (Alt + E)

User needs to click on Export (Alt + E) button to export the report. On clicking Export button, user will be asked for the path to export the report as shown below:



User needs to specify the path and click on save button to export the list successfully. Export can be done in .xls and .csv file.

[Print \(Alt + P\)](#)

On clicking the Print (Alt + P) button, print preview window will appear.

[Close \(Alt + S\)](#)

On clicking the Close (Alt + S) button, Stock Report tab will get closed.

[Help \(Alt + H\)](#)

On clicking the Help (Alt + H) button, user will be redirected to help manual of Stock Report.



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