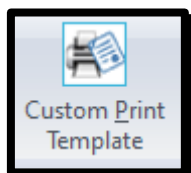
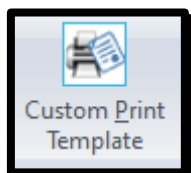


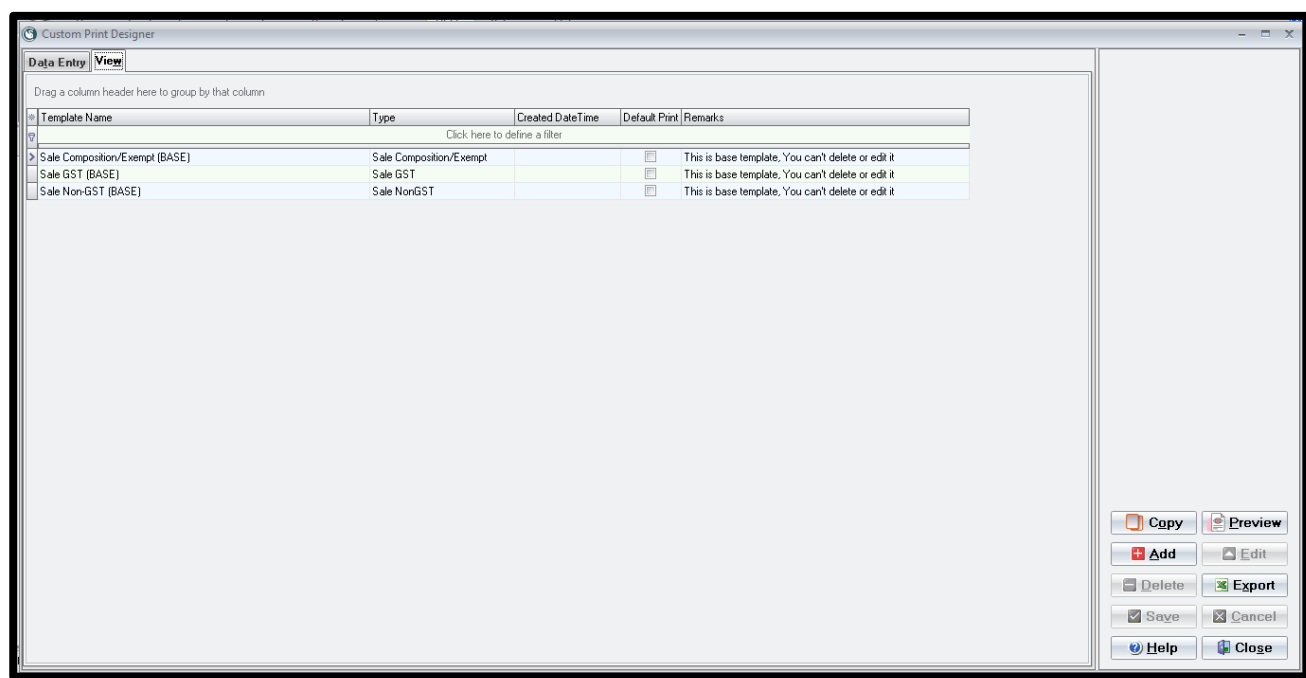


Custom Print Template (Alt + P)

Custom Print Template helps user to customize the sale invoice template based on his preference and customer requirement.



On clicking the  option or on pressing the shortcut (Alt+ P), a popup will be displayed to user as shown below:



Three default templates for sale will be shown on the screen based on composition, GST and non-GST type. The user can select the template he wants to use to generate invoice. The user can also copy the base templates and edit the template based on the requirement.

Copy (Alt + O)

On clicking the Copy (Alt + O) button, the selected template will be copied. You can edit the template based on the modifications required and set it as default print. The shortcuts to edit the template are shown in green text.



Custom Print Designer

Data Entry View

Template Name: Sale Composition/Exempt (BASE) Copy

Type: Sale Composition/Exempt Set as default print

Remarks: This is base template. You can't delete or edit it

Tools

Branch Name
{Branch_Adr1}
{Branch_Adr2}
{Branch_City} - {Branch_PinCode}, {Branch_State}, {Branch_Country}
{if(Branch_Phone <> "", "Phone No: " + Branch_Phone, "")}
{if(Branch_Email <> "", "E-mail: " + Branch_Email, "")}
{Branch_CIN}
{if(Branch_PAN <> "", "PAN No: " + Branch_PAN, "")}, {if(Branch_GSTIN <> "", "GSTIN/UIN: " + Branch_GSTIN, "")}

Dispatch Address: {DispFrmTrdName}, {DispFrmAdr1}, {DispFrmAdr2}, {DispFrmCity} - {DispFrmPinCode}, {DispFrmState}

Original/Duplicate/Triplicate Voucher Title Page No. : (Page#)

Voucher Info

Invoice No.: Voucher_No Challan No.: Sale_ChlnNo Eway Bill No.: Voucher_EwayBillNo
Invoice Date: Voucher_Date Order No.: Sale_OrdNo Transportation Mode: Voucher_Transport
Invoice Currency: Voucher_Currency Order Date: Sale_OrdDate Vehicle Number: Voucher_VehicleNo

Buyer/Party Name

Bill To Address: {ShipToAdr1}
{ShipToAdr2}
{ShipToCity} - {BillToPinCode}
State: {BillToState}, Country: {BillToCountry}
GSTIN: {BillToGSTIN}

Ship To Address: {ShipToAdr1}
{ShipToAdr2}
{ShipToCity} - {ShipToPinCode}
State: {ShipToState}, Country: {ShipToCountry}
GSTIN: {ShipToGSTIN}

Place of Supply: {Voucher_POS} PAN No: {Party_PAN}

No.	Description of Goods	Quantity	Rate	Discount	Gross	Charge	Amount
Item	Item Description	Item Qty	Item Rate	Item Disc	Item GrossAm	Item TotChg	Item TaxableAm
Item	Item HSNCode	{if(IfItem_MRP <> "", "Item Unit: " + Item_Unit, "")}	{if(IfItem_ModelNo <> "", "Model No: " + Item_ModelNo, "")}				
Total:		SUM(Item Qty)	SUM(Item Rate)	SUM(Item GrossA	SUM(Item Tot	SUM(Item Taxable	
Batch No.	Serial No.	Mfg Date	Expiry Date	Size	BatchQty	BatchDds	BatchDds_Qty
BatchDds	BatchNo	BatchDds_SerialNo	BatchDds_MfgDate	BatchDds_Exp	BatchDds_Size	BatchDds_Qty	
Mode/Terms of Payment: {Voucher_TermDays} Days					Invoice Total:	Voucher_Amt	
Total in Words: Voucher_Amt_InWords							
Narration: Voucher_Narration					{Branch_BankName}		
					Bank Branch: {Branch_BankBranchName}		

Add Mode

grpDesign: TQuickRep

Ctrl+D - Go To Design
Ctrl+P - Go To Property
Ctrl+Shift+X - Cut Selected
Ctrl+Shift+C - Copy Selected
Ctrl+Shift+V - Paste Selected
Ctrl+Shift+Del - Delete Selected

Copy Preview

Add Edit

Delete Export

Save Cancel

Help Close

Preview (Alt + P)

On clicking the Preview (Alt + P) button, you can preview the previously created voucher based on the selected template.

Preview voucher selection

Voucher No Voucher Date Party Name Place of Supply Supply Type Exclude Cancelled

31-03-2021

Load Data (F5)

Saved Records Details (F3)

Date	Voucher / Invoice No.	Party / Account Name	GSTIN	Place of Supply	Supply Type	Currency	Amount	Narration	Cancelled
31-03-2021	EXP/10/SALE	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	1,260.00		
31-03-2021	EXP/11/SALE	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	1,260.00	Goods once sold will not be replaced.	
31-03-2021	SL/14/CIPL	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	1,050.00		
31-03-2021	SL/15/CIPL	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	1,180.00		
31-03-2021	SL/16/CIPL	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	1,180.00		
31-03-2021	SL/18/CIPL	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	1,050.00		
24-03-2021	SL/13/CIPL	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	1,890.00		
23-03-2021	SL/10/CIPL	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	11,800.00		
23-03-2021	SL/11/CIPL	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	1,180.00		
23-03-2021	SL/12/CIPL	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	1,050.00		
23-03-2021	SL/9/CIPL	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	12,810.00		
22-03-2021	123456	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	12,600.00		
16-03-2021	112341	Debtor test	30-Goa	INTRA	INR	56,000.00			
01-03-2021	12345	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	63,720.00		
01-03-2021	456	ARULDASS SHEBA JENITTA	33FR0PS6409F1ZF	33-Tamil Nadu	INTRA	INR	19,950.00		
				97-Other					

<Select voucher and click on open to preview voucher>

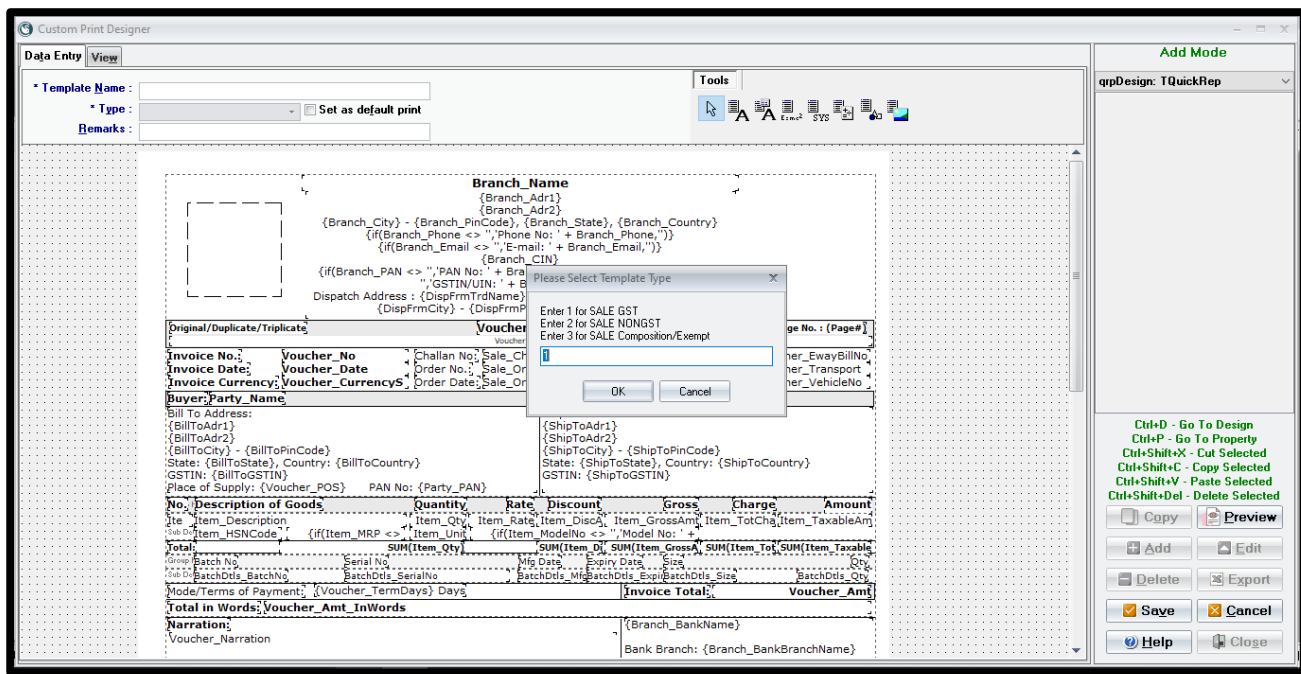
Open Close

Add (Alt + A)

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On clicking the Add (Alt + A) button, user can add a new template based on his preference. Before that, the user needs to select the base template type.



Save (Alt+ V)

On clicking Save (Alt+ V), changes done to the custom template can be saved.

Cancel (Alt + C)

On clicking Cancel (Alt + C), changes will be discarded.

Close (Alt + S)

On clicking the Close (Alt + S) button, custom print template tab will get closed.

Help (Alt + H)

On clicking the Help (Alt + H) button, user will be redirected to help manual of Custom Print Template