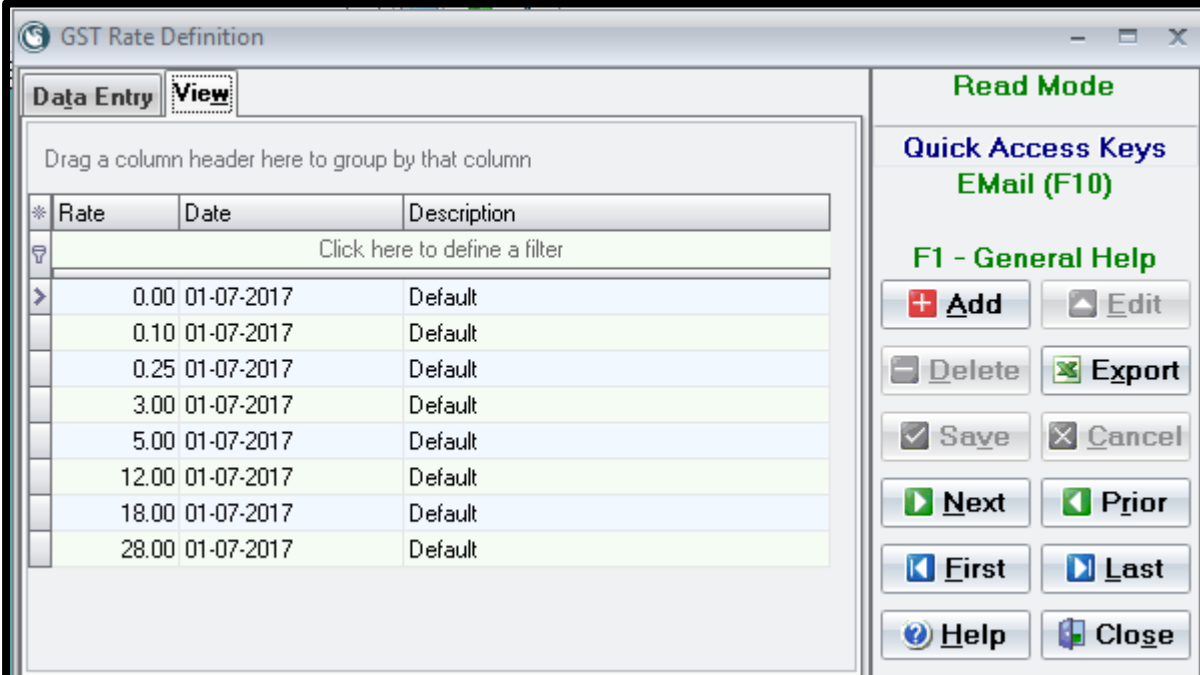


GST Rate Definition (Alt + R)

GST Rate Definition enables user to create GST Rate with effective date in the application, as GST Rates keeps on changing from time to time.



On clicking the option or on pressing the shortcut (Alt+ R), a popup will be displayed to user as shown below:



* Rate	Date	Description
Click here to define a filter		
0.00	01-07-2017	Default
0.10	01-07-2017	Default
0.25	01-07-2017	Default
3.00	01-07-2017	Default
5.00	01-07-2017	Default
12.00	01-07-2017	Default
18.00	01-07-2017	Default
28.00	01-07-2017	Default

Read Mode

Quick Access Keys
E Mail (F10)

F1 - General Help

Buttons: Add, Edit, Delete, Export, Save, Cancel, Next, Prior, First, Last, Help, Close

List of added GST Rates will be displayed on the screen under the view tab.

Shortcuts for any detail is displayed under the quick access keys section in the top right corner of the screen, user can press the shortcut key to open the screen or can simply double click on the label.

User can perform below activities on the list of GST Rates.



Add (Alt + A)

User needs to click on Add (Alt + A) button to add GST Rate. On clicking Add button, a popup will be displayed to user as shown below and it will get into Add Mode from Read Mode.

User needs to add the GST Rate and Effective Date for the same. Then click on Save (Alt + V) button to save the GST Rate or can cancel the added GST Rate by clicking on Cancel (Alt +C) button.

Note: Field marked with * are mandatory fields.

Edit (Alt + E)

User needs to click on Edit (Alt + E) button to edit existing GST Rate. In which user can change the “GST Rate” or “Effective date” or “Both”

Note: Default Fields can't be edited.

Delete (Alt + D)



User needs to click on Delete (Alt + D) button to delete the existing GST Rate.

On clicking the “Yes” button, the selected GST Rate will be deleted from the list and by clicking “No” it will get back to the previous tab.

Note: Default Fields can't be deleted.

Next (Alt + N)

On clicking the Next (Alt + N) button, user will be redirected to the next record in the list.

Prior (Alt + R)

On clicking the Prior (Alt + R) button, user will be redirected to the previous record in the list.

First (Alt + F)

On clicking the First (Alt + F) button, user will be redirected to the first record in the list.

Last (Alt + L)

On clicking the Last (Alt + L) button, user will be redirected to the last record in the list.

Close (Alt + S)

On clicking the Close (Alt + S) button, GST Rate Master tab will get closed.

Help (Alt + H)

On clicking the Help (Alt + H) button, user will be redirected to help manual of GST Rate Mater Tab.