

GSTR1 FILING FROM FACE

Step 1: Go to FACE application- Returns- GSTR1- select period- load data

Screen as below will appear. Select export option and save the JSON file on desired location

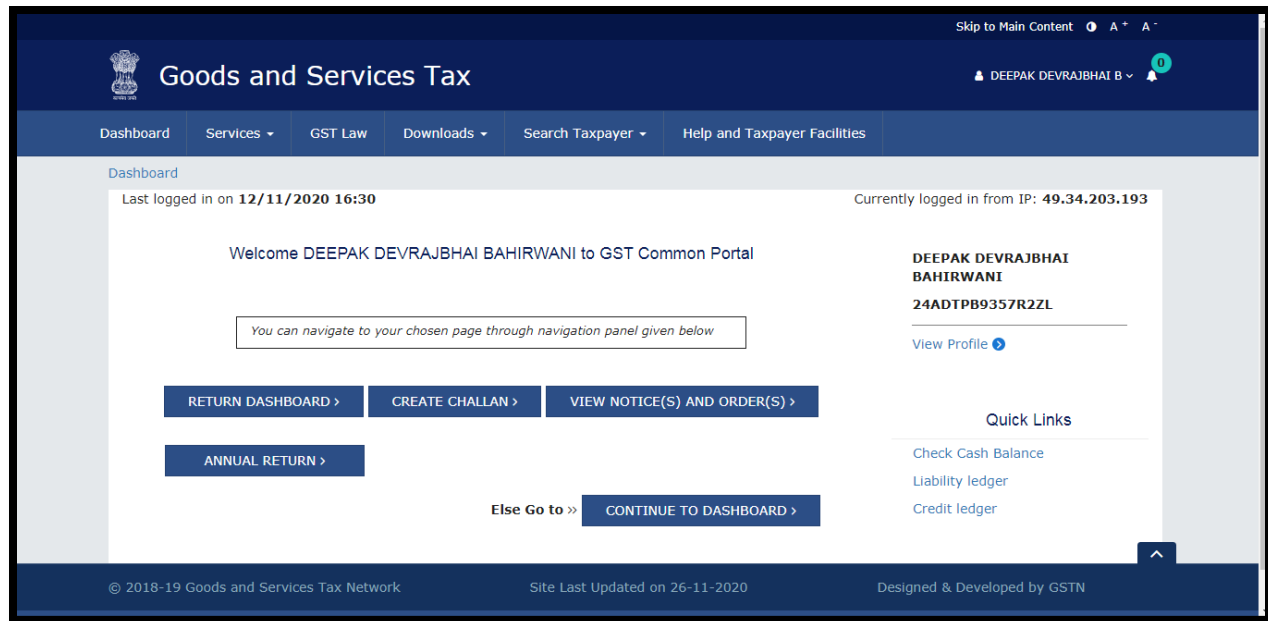
The screenshot shows the GSTR1 application window. At the top, there is a 'Return Period (MM-YYYY)' dropdown set to '09-2020' and a 'Load Data (F5)' button. Below this is a navigation bar with tabs: B2B, B2CL, B2CS, Nil, Export, HSN, and Doc Issued. The 'Export' tab is selected. The main area displays a table with columns for Invoice No, Invoice Date, Type, Amount, GST Rate, Taxable Value, IGST, CGST, and SGST/UTGST. The table contains several rows of invoice data, including totals for each row. At the bottom, there is a summary row with the following values: Total: 10, 1,823,438.00, 1,596,860.00, 187,978.80, 28,188.00, and 28,188.00.

Invoice No	Invoice Date	Type	Amount	GST Rate	Taxable Value	IGST	CGST	SGST/UTGST
24ABCDE1111H1ZA		Total: 2	120,960.00		105,000.00	15,960.00	0.00	0.00
24ARDPP5667H1ZT		Total: 3	1,189,142.00		1,034,900.00	154,242.00	0.00	0.00
33AAACP4567E1ZK		Total: 1	116,466.00		98,700.00	0.00	8,883.00	8,883.00
33AAACP7567E1ZE		Total: 2	143,760.00		143,760.00	17,776.80	0.00	0.00
33AACDP6754E1ZH		Total: 1	93,102.00		78,900.00	0.00	7,101.00	7,101.00
33ADBFC5567E1ZA		Total: 1	160,008.00		135,600.00	0.00	12,204.00	12,204.00
Total: 10			1,823,438.00		1,596,860.00	187,978.80	28,188.00	28,188.00

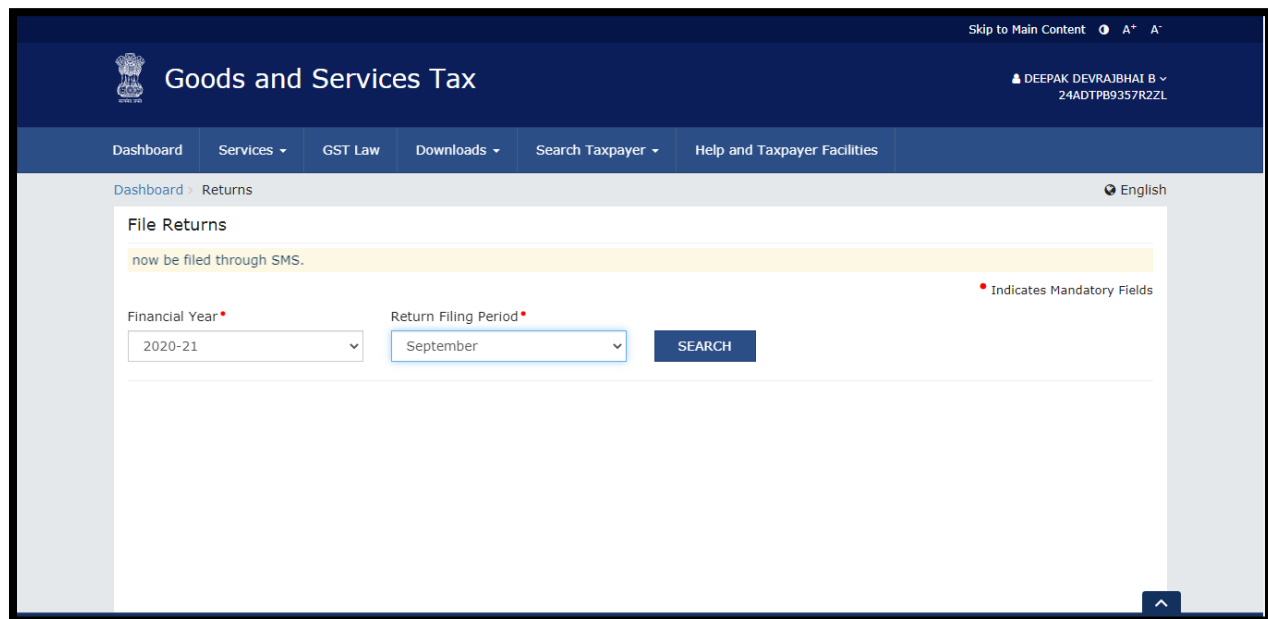
Step 2: Login to <https://services.gst.gov.in/services/login> with your username & password.

The screenshot shows the GST login page. The header includes the 'Goods and Services Tax' logo and a 'Login' button. The navigation bar has links for Home, Services, GST Law, Downloads, Search Taxpayer, and Help and Taxpayer Facilities. The main content area is titled 'Login' and contains a form with the following fields: Username (Bonny6308), Password (masked with dots), and a CAPTCHA image. Below the form is a 'LOGIN' button. There are also links for 'Forgot Username' and 'Forgot Password'. A note at the bottom states: 'First time login: If you are logging in for the first time, click here to log in.'


Step 3: Go to Return Dashboard



Step 4: Select the period for filing



Step 5: For GSTR1 Select "Prepare Offline"



Goods and Services Tax

DEEPAK DEVRAJBHAI B
24ADTPB9357R2ZL

Dashboard

Services

GST Law

Downloads

Search Taxpayer

Help and Taxpayer Facilities

Dashboard > Returns

English

File Returns

GSTR-2A can now be downloaded in excel/CSV format for your reference and

Indicates Mandatory Fields

Financial Year
2020-21

Return Filing Period
December

SEARCH

Details of outward supplies of goods or services
GSTR1

Due Date - 11/01/2021

PREPARE ONLINE

PREPARE OFFLINE

Auto Drafted details (For view only)
GSTR2A

VIEW


DOWNLOAD

Auto - drafted ITC Statement
GSTR2B

VIEW

DOWNLOAD

Step 6: Select the JSON file extracted from FACE



Goods and Services Tax

DEEPAK DEVRAJBHAI B
24ADTPB9357R2ZL

Dashboard

Services

GST Law

Downloads

Search Taxpayer

Help and Taxpayer Facilities

Dashboard > Returns > GSTR

English

Offline Upload and Download for GSTR1

Upload

Download

No offline transaction for the given return period

In case uploaded data (invoice data or other record) fails validation, an Error File will be created on the online portal for only those rec

Invoice Upload

Choose File

No file chosen

BACK TO FILE RETURNS