




Log In (Alt + L)

Log In option enables user to login into Cygnets FACE with another user.



On clicking  option or on pressing the shortcut (Alt + L), a popup will be displayed to user as shown below:

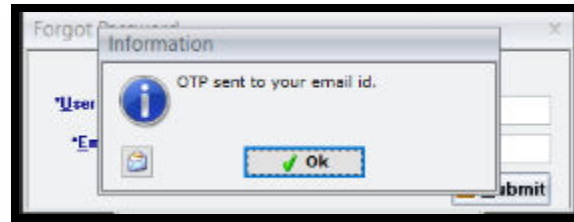
A 'User Login' dialog box with a title bar and a close button. It contains two input fields: 'User ID : ' and 'Password : '. Below the password field is a blue link that says 'Forgot Password?'. Underneath that, in red text, it says '1st Try'. At the bottom, there are three buttons: 'OK' with a checkmark icon, 'Cancel' with an 'X' icon, and 'Help' with a question mark icon.

User needs to provide valid credentials to login into the application as different user.

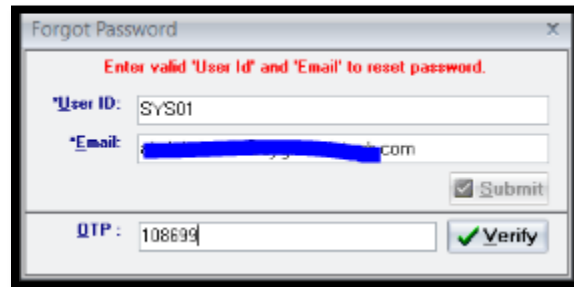
User can click on “Forgot Password?” (Alt + F) if user have forgotten the password, a screen as below will appear:

A 'Forgot Password' dialog box with a title bar and a close button. It features a red instruction line: 'Enter valid 'User Id' and 'Email' to reset password.'. Below this are two input fields: '*User ID: ' and '*Email: '. At the bottom right, there is a 'Submit' button with a checkmark icon.

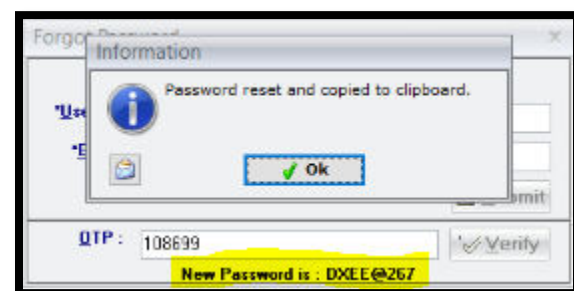
After entering the valid User Id and Email id, OTP will be sent to Email id and popup as below will appear:



User needs to enter the OTP sent on email id and then click on verify button (Alt + V)



After clicking on verify button, a new password will be generated.



User can continue using the new password or can change it using “Change Password” Tab.

After providing valid user id and password, user can click on OK (Alt + O) button to login as different user or can click on Cancel (Alt + C) button and by click on Help Button (Alt + H), the selected module related help will be displayed to user.

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