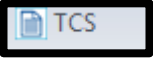
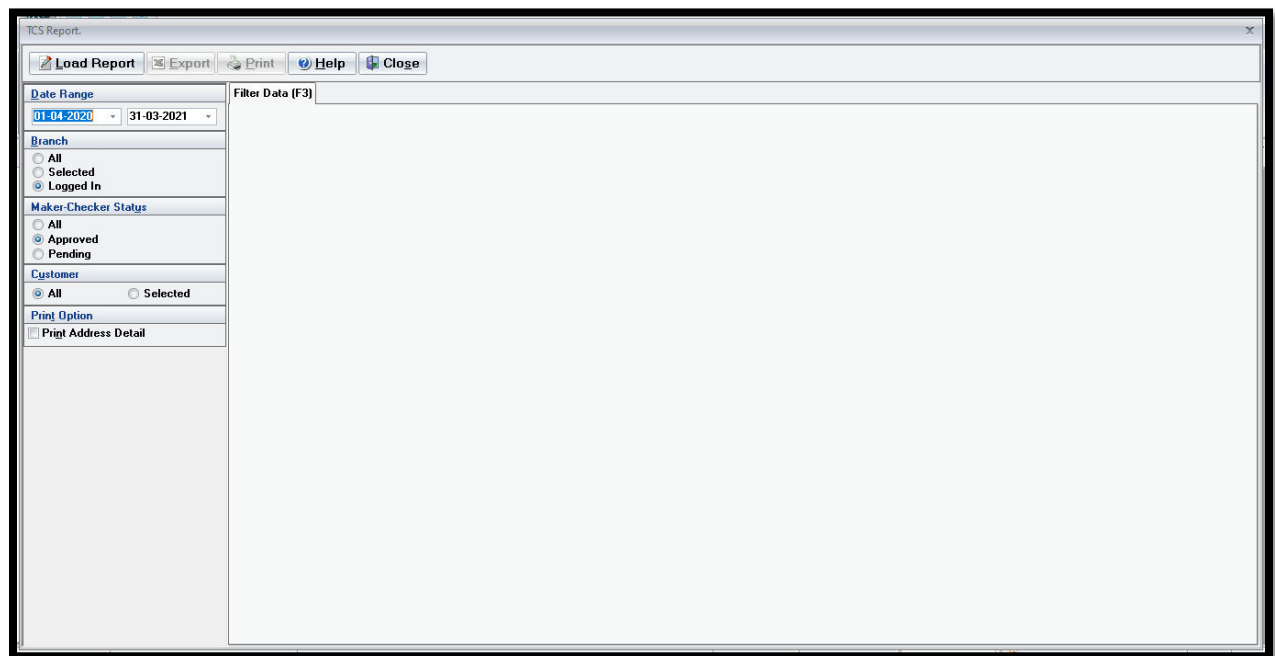




TCS Report (Y7)

This report shows details of Tax summary, Outward Tax and Input Tax.

On clicking the  or on pressing the shortcut (Y7) option, “TCS Report” window will appear.



Now, we can retrieve/fetch the data as per our requirement and as per the specific condition by using the left task bar which states the date range and multiple filters like branch, maker-checker status, customer and print option.

We can use below mentioned shortcuts for further extractions and functions.

Load Report (Alt + L)

User needs to click on Load Report (Alt+L) button to load the report after the filter action. The loaded Report will look as below:



TCS Report.

[Load Report](#)
[Export](#)
[Print](#)
[Help](#)
[Close](#)

Filter Data (F3) Report [01-04-2020 to 31-03-2021] (F4)

Date	Voucher No	Branch	Party	Sale Details GSTIN <small>Click here to define a filter</small>	Invoice Amount	TCS Amount	Total TCS Adjusted	Total TCS Outstan
01-12-2020	67	GST BASED BRANCH	Debtor 1	24AFGHP5411H1ZZ	6,078,180.00	60,180.00	60,180.00	

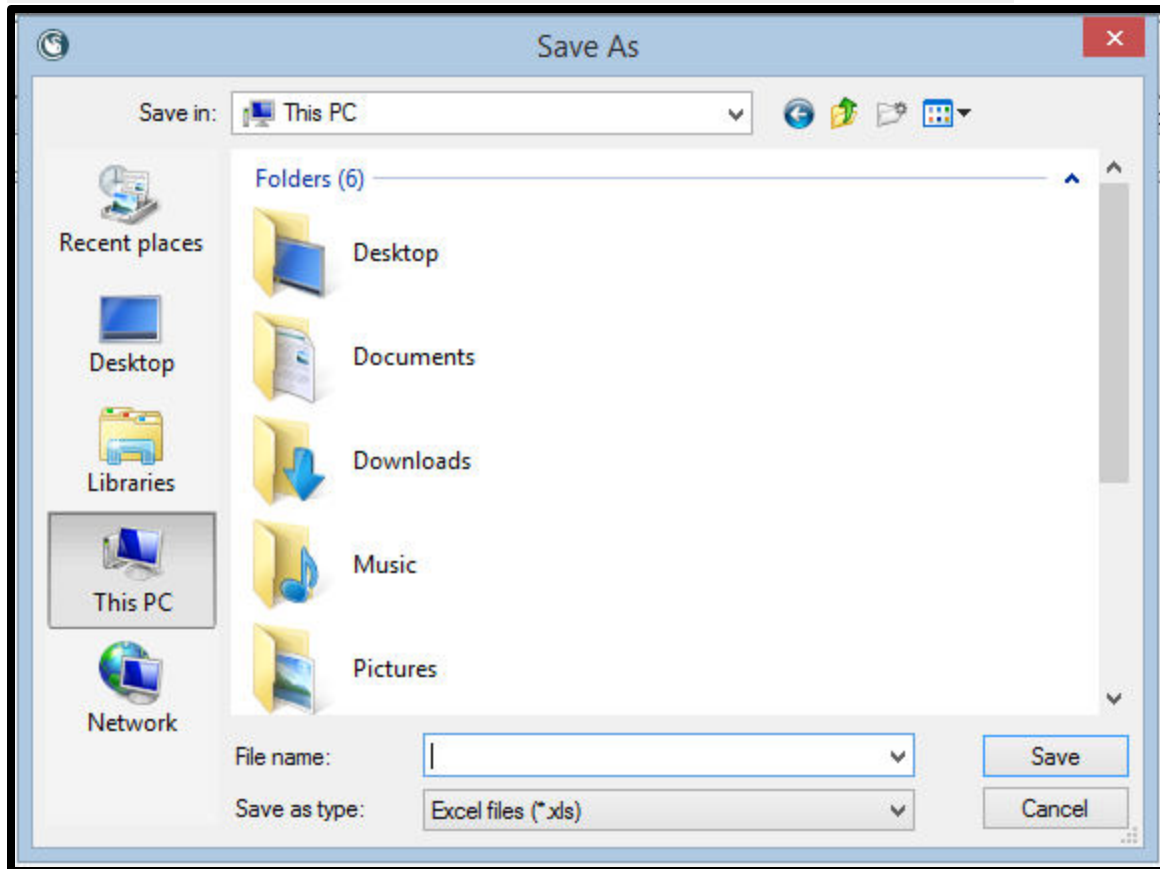
6,078,180.00 60,180.00 60,180.00

Drill down entry

To go to the voucher, user needs to double click on the record line. User will be redirected to the Tax Register voucher.

Export (Alt + E)

User needs to click on Export (Alt + E) button to export the report. On clicking Export button, user will be asked for the path to export the report as shown below:



User needs to specify the path and click on save button to export the list successfully. Export can be done in .xls and .csv file.

[Print \(Alt + P\)](#)

On clicking the Print (Alt + P) button, print preview window will appear.

[Close \(Alt + S\)](#)

On clicking the Close (Alt + S) button, Tax Register tab will get closed.

[Help \(Alt + H\)](#)

On clicking the Help (Alt + H) button, user will be redirected to help manual of Tax Register Tab.